

REGULAR MEETING

SOUTHAMPTON FIRE DISTRICT

OCTOBER 14, 2004

A Regular Meeting of the Board of Fire Commissioners of the Southampton Fire District was called to order by Chairman Press in the Library of the Tuckahoe School, 468 Magee Street, Southampton, New York, in accordance with the notice provided to the news media, copy of which is attached hereto. The meeting opened at 7:30 PM with the salute to the flag followed by a moment of silence with special remembrance for Sgt Pettaway.

PRESENT: Commissioners Robert Grisnik, Tom Martinez, W. Mark Press, David Price, Tom White, Secretary Bette-jeanne H. Schreier, Treasurer Mike Hadix

Public Participation: None

Chief's Report: None

A motion was made by Mr. Martinez and seconded by Mr. White to accept the minutes of the Regular Meeting of September 9, 2004 as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-121

The Board reviewed the 6 vouchers presented by the Treasurer.

A motion was made by Mr. White and seconded by Mr. Grisnik to approve the vouchers as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-122

The Treasurer's Report was reviewed (a copy attached herein). A motion was made by Mr. White and seconded by Mr. Martinez to approve the Treasurer's Report as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Press	Aye	Mr. White	Aye

VS1-123

The Secretary reviewed the correspondence sent and received over the last month. A list is attached herein.

Committee Report

A. Budget

Commissioner Price reported that a meeting was held with Commissioners Price, White, two fire chiefs and Trustee Ed Britt. There is a verbal agreement that the Southampton Fire District would hold the Capital Reserves. Long range planning was discussed at this meeting. The fire department mentioned their five year purchase equipment plan includes a van, a chief's car, a ladder truck, and a water rescue/brush truck.

Commissioner White reported that the next meeting to be held next week would include Attorney DePetris. No equipment would be purchased until after an ISO report is completed.

A motion was made by Mr. Grisnik and seconded by Mr. Martinez to authorize the Secretary to write a letter to the Village of Southampton stating that the following items be included in the 2005 Contract for fire protection:

1. The Southampton Fire District will hold and maintain the Capital Reserve Funds.
2. An ISO report will be completed prior to the purchase of any equipment.
3. The contract would be paid in two payments (February and May)
4. The Southampton Village Fire Department will pump all electric deep wells monthly and shallow wells twice a year and supply written reports to the Board of Fire Commissioners.

The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-124

Commissioner Grisnik noted that the Village of Southampton has to comply with the GASB 34 Regulations at the end of their fiscal year. Please note that GASB is an acronym for the Governmental Accounting Standards Board. The new form for accounting includes three different types of accounting, namely, full accrual, traditional basis and budgetary basis and all must be reconciled. In addition, there is the inclusion of long-term assets (including infrastructure) with a charge for depreciation and an explanation about the maintenance program. All governmental agencies need to use the same format. This report would be helpful for our planning.

B. Long Range Planning

Commissioner White spoke of two possible locations for a future fire station. A resolution was made by Mr. Price and seconded by Mr. Martinez for Mr. White to investigate these possibilities further for our information. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-125

C. Wells and Hydrants

On a motion made and approved by the following vote, the Secretary was authorized to write another letter regarding the subdivision of Henry Hildreth inquiring about a policy for water main extension making it fair and equitable for minor and major subdivisions.

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-125

Mr. Press reported that the Planning Board accepted our recommendation for the Rosko subdivision. Water main extensions are being installed from north of the railroad tracks at Bishops and Moses to and throughout the Fresh Meadow subdivision and back out onto 39.

A copy of LIPA bills for fire wells was received from Marie Buday of the Office of the Comptroller of the Town of Southampton.

On a motion made by Mr. White and seconded by Mr. Martinez, Chairman Press and Secretary Schreier will contact LIPA and transfer these bills to the Southampton Fire District. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-126

D. Government Liaison Committee – no report

E. Liaison to Department – no report

Old Business

Mr. Martinez will check with Collum Signs and Mr. Price will check with Deputy Highway Superintendent Lance Aldrich regarding District Signs.

December Elections were discussed. Secretary Schreier will complete a building request at Tuckahoe School for Tuesday, December 14, 2004 from 4:30 PM – 9:30 PM. The elections will be held from 5:00 PM – 9:00 PM. Paper ballots will be used and voting booths, ballot boxes, distance markers, election signs, mailing labels and roster books would be ordered from the Board of Elections.

Chairman Press introduced the following resolutions for adoption by the Board:

RESOLVED – Southampton Fire District Regulations for the conduct of Fire District Elections

Pursuant to the powers granted to the Board of Fire Commissioners by New York State Law, and in the interest of fairness and orderly process, the following regulations are, and shall remain, in force and effect until amended by the Board of Fire Commissioners of the Southampton Fire District.

1. Definitions

Ballot Clerks – shall mean those individuals who from time to time may be designated by the Board of Fire Commissioners as Ballot Clerks of any Fire District election as prescribed by Section 175(1) of the Town Law of the State of New York.

Board of Elections – shall mean the County Board of Elections.

Board of Fire Commissioners or Board – shall mean the Board of Fire Commissioners of the Southampton Fire District.

Chairman – shall mean the individual(s) who from time to time may be designated by the Board of Fire Commissioners as the Chairman of any Fire District election as prescribed by Section 175(1) of the Town Law of the State of New York.

District – shall mean the Southampton Fire District.

Election – shall mean any election of the District, whether annual or special.

Electioneering – shall mean any conduct, by a candidate or any other person, which is intended to, or has the effect of, calling attention to any particular candidate or issue that in on the ballot. This shall include the display of signs or banners, conversation of the type specified above, or even the presence of an individual candidate or his/her likeness.

Election Inspectors – shall mean those individuals who from time to time may be designated by the Board of Fire Commissioners as Election Inspectors of any Fire District election as prescribed by Section 175(1) of the Town Law of the State of New York.

Polling Hours – shall mean the hours during which the Fire District Election shall be conducted, as designated by the Board.

Poll Watchers – shall mean individuals, other than a candidate, who have been designated by a candidate to observe the conduct of the Election for regularity. Poll Watchers, when permitted, shall sit in a place designated by the Chairman and not communicate in any way with persons casting or waiting to cast their ballots.

Registered Voter – shall mean a resident Fire District elector who shall be registered to vote with the County Board of Elections no later than twenty-three (23) days prior to the date of the election, in accordance with New York State Town Law, Section 175-a(2)(a).

2. The Chairman shall have overall charge and supervision of all District elections and will be assisted by the Ballot Clerks and Election Inspectors.

3. A candidate who wishes to run for District office must file his or her name, in writing, with the District Secretary no later than twenty (20) days prior to the date of the election.

4. The written filing must contain the name and physical address of the candidate (not solely a Post Office Box) and the position to which he/she is seeking election and must be signed by the said candidate.

5. All candidates for District offices must be residents of the Fire District at the time of election and throughout their term of office.

6. A written Filing shall be deemed timely filed with the District Secretary provided that it is actually in the Secretary's possession no later than the close of regular business (5:00 PM) on the date so designated. To this end, the Secretary must be available for receipt of same at the District office at scheduled and posted hours preceding and up until this time.

7. The District Secretary shall, upon receipt of a written filing, examine same for completeness in accordance with law and these regulations. Any filing that does not meet these requirements shall be rejected.

8. The Fire District Secretary shall prepare the ballot for the election. The Secretary shall place the names upon the ballot in order based upon a random selection process. A space must be reserved for potential write-in candidates.

9. Upon the holding of an Election, the Chairman shall direct the Election Inspectors and Ballot Clerks in their duties. The Chairman shall also supervise the Polling Place and its environs to make sure that no Electioneering is conducted within the Polling Place or within one hundred (100') feet of same. The decision to whether conduct constitutes Electioneering shall be solely that of the Chairman. Any activity which the Chairman shall deem improper shall be promptly stopped or the matter shall be immediately reported by the Chairman to the Police.

10. Poll Watchers may be permitted to observe the election proceedings subject to the approval of the Chairman. Each candidate may select one individual to act as a Poll Watcher on his/her behalf. That person must sit where directed by the Chairman and not communicate with anyone in the vicinity other than the Chairman. In the event that a Poll Watcher shall act in a manner which is inappropriate in the opinion of the Chairman, then that Poll Watcher must leave the Polling Place and may not be replaced.

11. At the close of Polling Hours at a District Election, the Chairman shall cause the Polling Place to be closed. Any Registered Voters then present shall be permitted to cast their ballots. After the last ballot is cast, the Chairman shall then reopen the Polling Place so that the ballots may be canvassed publicly. Thereafter, the Chairman shall publicly announce the results.

The resolutions were approved and adopted by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-127

Chairman Press introduced the following resolution for adoption by the Board:
RESOLVED the following notice for the Annual Election of Southampton Fire District, December 14, 2004 will be published in the District newspaper, *The Southampton Press*,

on November 11, 2004.

PLEASE TAKE NOTICE that the First Annual Election of the Southampton Fire District will take place on December 14, 2004 between the hours of 5:00 PM and 9:00 PM at the Tuckahoe School located at 468 Magee Street, Southampton, New York for the purposes of electing the following:

1. One Commissioner for a five (5) year term commencing on January 1, 2005 and ending on December 31, 2009; and
2. One Commissioner for a four (4) year term commencing on January 1, 2005 and ending on December 31, 2008; and
3. One Commissioner for a three (3) year term commencing on January 1, 2005 and ending on December 31, 2007; and
4. One Commissioner for a two (2) year term commencing on January 1, 2005 and ending on December 31, 2006; and
5. One Commissioner for a one (1) year term commencing on January 1, 2005 and ending on December 31, 2005; and
6. One Treasurer for a three (3) year term commencing on January 1, 2005 and ending on December 31, 2007.

Candidates for the District Office of Commissioner and Treasurer shall file a written notice with the Secretary of the Fire District no later than November 24, 2004. Such notice must designate the specific office (Commissioner or Treasurer) the candidate seeks election to and contain the name, address (not P.O. Box) and signature of the candidate.

Voters may vote for up to five (5) Commissioners on the ballot. The five candidates receiving the greatest number of votes shall be elected to the five year term and each of the others shall be elected to the remaining terms, in order of their receipt of votes.

All residents of the Fire District duly registered with the Suffolk County Board of Elections as of November 22, 2004 shall be eligible to vote.

The resolution was approved and adopted by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-128

A motion was made by Mr. Press and seconded by Mr. Martinez to the approve the appointment of the following members of the Board of Election for the annual Fire District election to be held December 14, 2004 from 5:00 PM to 9:00 PM : Stanley Yastrzemki, Wanda Azmoodeh, Mary Alice Halsey, Daniel McKeever, and Marian

Phillips, and that the District Secretary be authorized to select replacements in the event any of the aforesaid individuals is unable to serve. The compensation to be paid to each member of the Board for each sitting will be \$50.00. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-129

A motion was made by Mr. Press and seconded by Mr. Martinez that the Board of Commissioners authorizes the secretary and a member of the Board of Election to prepare the voter registration rolls during the week of November 29, 2004 for the annual election, and that the member of the Board of Election be paid at the rate of \$10.00 per hour for this clerical service. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-130

Mr. Grisnik notified the Board that the Tuckahoe School District passed a resolution for exemptions from property taxes for volunteer fire fighters and ambulance crews. This is a 10% exemption based on full value. The secretary will check with the Town of Southampton regarding forms that must be filed and if these forms have to be filed annually.

There being no further business to be brought before the Regular Meeting of the Board of Fire Commissioners, a motion was made by Mr. Grisnik and seconded by Mr. White to adjourn the meeting. The motion was unanimously approved as follows:

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Martinez	Aye	Mr. White	Aye
Mr. Press	Aye		

VS1-131

Chairman Press declared the meeting adjourned at 9:14 PM.

Respectfully submitted,

Bette-jeanne H. Schreier
Secretary