

ORGANIZATIONAL MEETING

SOUTHAMPTON FIRE DISTRICT

OCTOBER 9, 2003

The Organizational Meeting of the Board of Commissioners of the Southampton Fire District was called to order by Commissioner White, who was appointed Temporary Chairman, at 7:30 PM, on Thursday, October 9, 2003, in the Library of the Tuckahoe School, 468 Magee Street, Southampton, New York, in accordance with notice provided to the news media, copy of which is attached hereto. The meeting opened with the salute to the flag.

PRESENT: Commissioners Robert Grisnik, William M. Press, David Price, Tom White
EXCUSED: Commissioner Tom Martinez

Mr. White stated that the purpose of the meeting was the organization of the Southampton Fire District Board of Commissioners through 31 December 2004.

As the first order of business, nominations for Chairperson of the Board for 2004 (effective immediately) were received. Mr. Grisnik nominated Commissioner William M. Press for this position and the nominated was seconded by Mr. Price. As no further nominations were made, a motion was made by Mr. Price, seconded by Grisnik, to close the nominations. The unanimous vote of the Board to elect William M. Press as Chairperson of the Board of Commissioners for 2004 was received as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-1</u>

Mr. Press was declared the elected Chairperson of the Board of Commissioners for 2004 and Chairperson Press assumed charge of the meeting.

Chairperson Press announced that all members of the Board of Commissioners, the Secretary and the Treasurer have taken oaths of office before the Southampton Town Clerk and these oaths were filed on October 3rd and 9th, 2003.

At this time Chairperson Press, recognized all distinguished guests.

Councilman Dennis Suskind read correspondence from Councilwoman Linda Kabot. A copy of which is attached hereto.
Chief James Walsh of Southampton Village Fire Department

Resolution was presented for adoption by Commissioner Price, seconded by Commissioner White, that Mrs. Bette-jeanne H. Schreier be appointed Board Secretary for 2004 at an hourly rate of \$20.00. The resolution was duly adopted by the Board on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-2</u>

Motion by Commissioner Price, seconded by Commissioner Grisnik that Mr. Michael Hadix be appointed District Treasurer for 2004 at an hourly rate of \$20.00; motion was duly adopted on a vote of the Board as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-3</u>

Motion by Commissioner Grisnik, seconded by Mr. White to obtain a Treasurer's Surety Bond in the amount of \$250,000 through an insurance agency which is to be filed with the Town Clerk.

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-4</u>

Motion by Commissioner Price that all checks in excess of \$1,000 must be co-signed by the Board Chairperson or, in the event Mr. Press is not available, Mr. Grisnik. The motion was seconded by Commissioner White and approved by the following vote of the Board:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-5</u>

A motion was made by Commissioner White, seconded by Commissioner Price, authorizing the District Treasurer to make payroll disbursements as needed, including withholding deposits and quarterly reports. The motion was approved on the following vote of the Board:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-6</u>

Mr. Price moved that the Treasurer be authorized to pay regular monthly expenses including but not limited to utilities, lease agreement payments and postal expenses with Board audit and approval of bills. Motion seconded by Mr. White and duly approved by the Board on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-7</u>

Resolution for authorization of Secretary and Treasurer to establish tax exempt accounts to facilitate purchase of miscellaneous office supplies as needed was adopted on motion by Mr. White, seconded by Mr. Price, and carried on the following vote of the Board:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-8</u>

Motion by Commissioner White that the Mr. Richard Haefeli, attorney, be appointed for local matters and for firematic counsel representation. The motion was seconded by Mr. Price and approved on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-9</u>

Commissioner White motioned to designate the Southampton Press as the official newspaper for 2003-2004, with the Southampton Independent as secondary publication and Newsday in the event a meeting notification must be made within two days. The motion was seconded by Commissioner Price, and duly carried on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-10</u>

Resolution was duly adopted on motion by Commissioner Grisnik, seconded by Commissioner White, and the unanimous vote of the Board, to designate the following banks as official depositories, as needed:

Bridgehampton National Bank and Hampton State Bank

The vote to approve the designation of above named official depositories was as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-11</u>

Commissioner Price moved that the Board designate the official meeting place of the Southampton Fire District to be at the Tuckahoe School Library, 468 Magee Street, Southampton, New York. The motion was seconded by Mr. White and approved on a vote of the Board as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-12</u>

Commissioner Price motioned that the meetings be held at 7:30 PM on the dates to be advertised as follows:

Thursday – November 13, 2003
Thursday – December 11, 2003
Thursday – January 8, 2004
Thursday – February 12, 2004
Thursday – March 11, 2004

Thursday – April 8, 2004
Thursday – May 13, 2004
Thursday – June 10, 2004
Thursday – July 8, 2004
Thursday – August 12, 2004
Thursday – September 9, 2004
Thursday – October 14, 2004
Thursday – November 11, 2004
Thursday – December 9, 2004

The motion to approve scheduling of the meetings for 2003-2004 was seconded by Commissioner White, and approved by the following vote of the Board:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-13</u>

On a motion by Commissioner Grisnik, seconded by Mr. Price, and the vote of the Board, it was resolved to approve membership of the Southampton Fire District in the New York State Fire Districts Association, Suffolk County Fire District Association, Southampton Town Fire District Association, and NFPA with authorization for the Treasurer to pay membership fees when due.

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-14</u>

On a motion by Commissioner Price, seconded by Mr. White, it was resolved that the Board members would review lease of office space at 33 Flying Point Road, Southampton, New York annually. The vote to approve this was as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-15</u>

Chairperson Press appointed the following committees to the Board of Commissioners of 2003-2004:

Budget – Robert Grisnik, David Price, Tom White (Treasurer Michael Hadix)

Long Range Planning – Entire Board

Wells and Hydrants – David Price, William Press

Governmental Liaison Committee – Robert Grisnik, Tom Martinez

Liaison to Department – David Price, Tom White

Chief's Report – Chief James Walsh will give the same reports to the Southampton Fire District monthly as he gives to Trustee Britt of the Village of Southampton. For Fire Prevention week, the department is targeting all schools with information. There will be an Open House at the Windmill Lane Firehouse on October 19, 2003 from 10:00AM – 2:00 PM.

New Business – A suggestion for hiring Hulse & Co. of Huntington as an accounting firm was discussed.

Letters of information will be sent to surrounding fire departments and fire districts, the Southampton Town Planning Board, Chairman of the Southampton Town Zoning Board, Southampton Town Fire Marshall, Head of Building and Zoning Department, Southampton Town Police, Southampton Town Engineer, and Southampton Town Highway Superintendent William Masterson.

Activities for Approval

A work session should be scheduled so that the Negotiating Committee consisting of David Price and Tom White can brief the Board of Fire Commissioners about the October 15th conference to be held with Town Councilwoman Kabot and the Village Officials. This will probably be scheduled on October 16, 2003 but a written notice will be sent.

The Fire District Secretary was authorized on a motion made by Commissioner Grisnik, and seconded by Commissioner Price to publish a Notice of Public Hearing for the 2004 Southampton Fire District Budget, with a Hearing Date of November 13th at our next regular meeting. The vote to approve this was as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-16</u>

Public Commentary

Attorney Richard Haefeli suggested that the Board of Fire Commissioners review contract with the Village and Southampton and write a new contract. Fire Commissioner Edward C. DiMonda, Sr. of the North Sea Fire District encouraged the group and offered his support.

On motion made by Mr. Grisnik, and seconded by Mr. Price, the Board of Fire Commissioners agreed to go into Executive Session. The vote to approve this was as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-17</u>

In the Executive Session, the attorney fees were discussed regarding a monthly verses an hourly rate.

The Board members had preliminary discussions regarding contract negotiation with Southampton Village and a 2004 budget.

On motion made by Mr. Grisnik, and seconded by Mr. Price, the Executive Session was adjourned and the Board of Fire Commissioners returned to the Regular Meeting. The vote was as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-18</u>

Chairman Press conveyed personal thanks from Councilwoman Linda Kabot. She is proud to be one of the sponsors for this group and we are very thankful for her help.

There being no further business to be brought before the 2004 Organizational Meeting, motion was made by Commissioner Grisnik, seconded by Commissioner White, that the meeting be adjourned. The motion was unanimously approved as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. White	Aye	<u>VS1-19</u>

Chairman Press declared the 2004 Organizational Meeting adjourned at 9:45 PM.

Respectfully submitted,

Bette-jeanne H. Schreier
Secretary