

REGULAR MEETING

SOUTHAMPTON FIRE DISTRICT

August 12, 2010

A Regular Meeting of the Board of Commissioners of the Southampton Fire District was called to order by Chairman Grisnik in the Library of the Tuckahoe School, 468 Magee Street, Southampton, New York, in accordance with the notice provided to the news media. The meeting opened at 7:30 PM with the salute to the flag followed by a moment of silence.

PRESENT: Commissioners Robert Grisnik, David Price, Harald Steudte, Micheal Hadix, Treasurer MaryAnn Milton and Secretary Kristin White

ABSENT: Commissioner Tom White

GUESTS: Chief Roy Wines, 1st Assistant Chief Rodney Peirson, 2nd Assistant Chief Dennis Roy, Ex-Chief Joe Corr, Alfred Hulse, Paul Rogers, Ben Chaleff

A motion was made by Mr. Steudte and seconded by Mr. Hadix to accept the minutes of the Regular Meeting of July 15, 2010. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. Steudte	Aye
Mr. Hadix	Aye				<u>VW7-53</u>

Chief's Report: Submitted by 2nd Assistant Chief Roy, a copy is attached herein. It has been a quiet month despite how dry it has been. The post office has had several mulch fires as a result of the dry hot conditions.

Chief Wines addressed the Board, requesting the board to replace all non-functioning deep well locks and to re-program so that there is one combination for all locks.

Mr. Steudte answered that the new locks are in and Chief Wines asked that the combination be the same for all.

Chief Wines meet with John from Manitou Inc for three hours visiting all three fire houses, going over procedures and building apparatus. He believes all questions have been answered at this time. The District is on a severe water watch, the Water Districts of Hampton Bays, Riverhead and Suffolk County are all on a volunteer restriction alert asking homeowners to turn off sprinkler systems and to limit non necessary water use.

The Chief had come from the Village Board meeting where a request for a replacement tanker had been made. The money that was slated to be used for the replacement of air tanks has been flip-flopped for this purpose. The bid had been set out; all bids were rejected and will be re-bid.

There will be a bid going out to replace Brush Truck 13. The Department is looking for a 2.5 ton to replace the existing 5 ton. The Brush Truck will be re-gear toward high-water and beach rescue. At this time there is only the one truck with beach driving capabilities. With the high seasonal use of the County Park the necessity for the additional vehicle has increased.

Chief Wines extended a concern from the Village Board as to the future relationship with the District. The recent FOIL requests from the District has lead the Village to be concerned as to the direction the District is taking and if in fact the District plans on starting their own Department. As per the Village, Chief Wines asked what the intentions of the District are, and would the District Board be open to meeting with the Village Board to discuss the future relationship.

Mr. Grisnik responded that the District has no intention at this time of starting a separate Fire Department. The District is waiting for the results of the Fire Protection Study before they can comment on the future needs of the District and its relationship with the Village of Southampton. The re3ults of the study will be for the benefit of both the Village and the District.

Chief Wines gave an overview of the status of the Hampton Road Fire House renovations. As a result of inspection asbestos has been found in the building leading to the necessity of demolition. The Demolition bid has been awarded to A&E of Ronkonkoma and the demolition will begin the day after Labor Day. As a result of having a clean slate for reconstruction the Department will be able to construct an energy efficient building; they will also have the capability of drive thru bays with complete exhaust system. The building will be set up so that there is ability for future additions as needed.

Mr. Price commented that the future discussions of the future relationship between the District and the Village should be on a Board to Board basis and leave the Chiefs out of the middle. He also added that with the future needs of the District and Village the apparatus capabilities need to be diversified. Chief Wines agreed that there is a great need for a multi-purpose vehicle, especially for use in winter weather, i.e. snow, and beach front. The Department can not rely on one vehicle to provide all protection in these circumstances. The new tanker will have 6 x 6 capabilities.

It was asked of Chief Wines if it would be beneficial to make a public statement from the Southampton Fire District requested residents to limit water use in the interest of Fire Protection. He suggested speaking with the Commissioners of the Hampton Bays District as to what they are doing in this matter.

Chief Wines asked about the 2% money, it has not yet been received by the Department. Mr. Steudte answered that the Board is aware that money has not yet been received. We have been requesting contract stated information from the Village and the Department for 8 months with no response. Chief Wines stated that the 2% money is state money and the board can not legally hold back that money.

The Board reviewed the 15 vouchers presented by the Treasurer. A report of vouchers is attached herein.

A motion was made by Mr. Price and seconded by Mr. Hadix to approve the Treasurer's Report as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. Steudte	Aye	
Mr. Hadix	Aye					<u>VW7-54</u>

The Treasurer's Report was reviewed, a copy is attached herein.

A motion was made by Mr. Price and seconded by Mr. Steudte to approve the Treasurer's Report as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. Steudte	Aye	
Mr. Hadix	Aye					<u>VW7-55</u>

The Secretary reviewed the correspondence sent and received over the last month. A list is attached herein.

Committee Reports-

Fire District Budget – A 2011 Draft Budget was submitted by Mr. Hadix. The categories were reviewed from the 2010 Budget. The board will review and discuss in detail at The September Board Meeting.

Fire Protection Contract – 2 ½ years remaining on existing contract.

Long Range Planning – FOIL requests have been sent to the Village of Southampton and the Southampton Village Fire Department in reference to information needed to complete the Fire Protection Study. At this time all requested information has been received from the Village of Southampton. Chief Wines stated that some of the information has been forwarded to Manitou Inc. at this time. Information requested has not been easy to put together. He asked if some of the information could be submitted in spread sheet for as it would be more easily obtainable.

The Secretary will contact Manitou Inc. and ask if a spreadsheet format would suffice.

Wells, Hydrants & Water Mains – Mr. Price reported that the deep well on Highland Drive should be fixed at this time. The Blank line extension is not yet on line. The District has hydrant markers for installation on Blank Lane. White's lane need to have trimming done around hydrants and wells. Mr. Price also reported that the shallow wells need to be pumped this month.

In regards to the future water main expansion in the District, Mr. Steudte will meet with representatives from SCWA.

Old Business – Mr. Hulse from Hulse and Co stated that the Audit report has been issued to the Board. He asked if there are any questions in reference to the report. Mr. Grisnik asked if he could give a brief overview. Mr. Hulse stated that one aspect to be addressed was the external controls especially when dealing with the distribution of monies. This process is in place with the system we have just seen with the voucher report and comparing that with the actual invoices submitted by the Treasurer. In addition to the certified report the Annual State Fire District report has also been filed electronically and accepted.

Mr. Hadix asked if there were any recommendations as to how the District could improve its control procedures. Mr. Hulse responded with at this point when dealing with a relatively small District there is unfortunately duplication of roles with individuals. A district of this size can not afford to have two persons on staff, one to receive monies and one to distribute. At this time with the controls that are in place and there is no need to expand this position.

Mr. Hulse reported that legislation in effect as of January 1, 2011 to require 1099 filings for payments to all vendors. Hopefully this legislation will be amended to remove certain categories from the requirement.

Mr. Hadix reported that the RFP has expired and must be re-bided.

Paul Rogers and Ben Chaleff presented an update on the plans for the North Sea Rd property. The Southamton Planning Board has asked for the entrance/exist to be installed directly across from Majors Path for forte signaling purposes.

The next step is to contact Squires and Holden for a topographical survey of the lot.

New Business – A letter was received from the Architect for the Parrish Art Museum requesting a letter to the SCWA approving placement of fire hydrants. The Plans were reviewed by Mr. Price and Chief Wines. Mr. Price will submit a report for response to the Architect.

A site plan for Cancos Tile to be constructed on County Rd 39 was reviewed. The District requests installation of sprinklers, and Knox Box and an external Fire Department Connection (FDC)

A request was made by SCWA to install a well on the District Lot located on North Sea Rd. This will be addressed with the SCWA as to the specifications of such an installation.

Public Participation: N/A

Activities for Approval: N/A

Without further business a motion was made by Mr. Steudte and seconded by Mr. Price at 9:09 PM to adjourn tonight's meeting. The motion was passed by the following vote.

Mr. Price	Aye	Mr. Grisnik	Aye	Mr. Steudte	Aye
	Mr. Hadix	Aye			<u>VW7-56</u>

Chairman Grisnik declared the meeting adjourned at 9:09 PM.

Respectfully submitted,
Kristin White, Secretary