

REGULAR MEETING

SOUTHAMPTON FIRE DISTRICT

MAY 8, 2008

A Regular Meeting of the Board of Commissioners of the Southampton Fire District was called to order by **Vice Chairman Price** in the Library of the Tuckahoe School, 468 Magee Street, Southampton, New York, in accordance with the notice provided to the news media. The meeting opened at 7:30 PM with the salute to the flag followed by a moment of silence.

PRESENT: Commissioners Fred Andrews, David Price, Harald Steudte, Tom White, Treasurer Mike Hadix and Secretary Nicole Hadix

ABSENT: Commissioner Robert Grisnik

GUESTS: Southampton Fire Department Chief Joe Corr, Teri Westerhoff and Kristin White

Due to Chairman Grisnik's absence, Vice Chairman Price conducted the meeting.

A motion was made by Mr. White and seconded by Mr. Steudte to accept the minutes of the Regular Meeting of April 10, 2008 as presented. The motion was approved by the following vote:

Mr. Andrews	Aye	Mr. Steudte	Aye	
Mr. Price	Aye	Mr. White	Aye	<u>VH5-44</u>

A motion was made by Mr. Steudte and seconded by Mr. White to approve the sixteen plus one vouchers as presented. The motion was approved by the following vote:

Mr. Andrews	Aye	Mr. Steudte	Aye	
Mr. Price	Aye	Mr. White	Aye	<u>VH5-45</u>

The Treasurer's Report was reviewed. A motion was made by Mr. White and seconded by Mr. Andrews to approve the Treasurer's Report as presented. The motion was approved by the following vote:

Mr. Andrews	Aye	Mr. Steudte	Aye	
Mr. Price	Aye	Mr. White	Aye	<u>VH5-46</u>

The Treasurer mentioned he spoke to the Town Comptroller's office regarding the check the District received for false alarms. It seems the Town issued the District a check in the past which the District did not receive. He is awaiting further information.

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The Treasurer noted the excess money in the District's general fund is earmarked for the closing on the property the District is purchasing.

Chief's Report – Chief Corr presented the Board with an “Incident Type Report by District”. The Chief reported a total of 229 calls for the period 1/1/2008 thru 5/8/2008. The Chief said he feels the last few meetings between the District and Village have shown progress. He stated he would like to see a resolution. Chief Corr acknowledged Mr. Andrews and hoped he was feeling better. Commissioner Price thanked Chief Corr for the report.

Commissioners Andrews said he heard the Board was invited to a council meeting. Chief Corr said as of today there is no meeting set.

The Secretary reviewed the correspondence sent and received over the last month. A list is attached herein.

Commissioner Price spoke of the hydrant authorization for Majors Path. He stated the District's response was that no hydrant was needed at this location.

#### Committee Reports-

Fire District Budget – No Report

Fire Protection Contract – No Report

Long Range Planning – Commissioner Price stated the Board had a meeting scheduled later this evening with the Village Board.

Wells, Hydrants & Water Mains – Commissioner Steudte stated the residents of North Sea Mecox Road were not receptive to the water main project. He also reported in the near future community service workers will be cutting the grass around the hydrants within the District.

Commissioner Price stated the Fire District will be taking over the new hydrant on the north side of County Road 39. The District will be responsible for the rental fees.

Chief Corr asked why we cannot get a hydrant placed on Greenfield Road and Hills Station Road. The Chief explained that County Road 39 must be closed every time there is an incident in that area. Commissioner Price said he doesn't know why considering the District has asked for a hydrant in this area.

Dan Oliva Subdivision – Pre-application. Commissioner Price stated two plans were submitted and the District's response was that until it is decided which plan to use, the Board cannot make its full recommendations other than a hydrant will be necessary.

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KRP Associates LLC – Site Plan. Commissioner Price stated the plan is only to change the facade of the store fronts at 801 County Road 39. The Board will be recommending a Knox Box for each store front.

Commissioner White asked who had access to the Knox Boxes. Chief Corr explained each Fire District has its own key to access all Knox Boxes within the District. Chief Corr asked if this Board had a key. Commissioner Price said they did have one. Chief Corr stated the ideal scenario with store fronts is to have a Knox Box for each individual store. Less ideal would be for one Knox Box for the entire unit with a key for each store. Commissioner White asked about the installation of a Knox Box at the Water Mill Museum. Chief Corr answered 1<sup>st</sup> Assistant Chief Wines had been to the museum and the Knox Box is ready. Chief Corr stated the Knox Box should hold any keys to doors the owner does not want destroyed as well as a list of current contact numbers.

Commissioner White asked about the Sandy Hollow Development, what would we require for this property. Commissioner Price stated the Board has not received any Planning Board requests regarding that property at this time. Chief Corr said in general, each building should have its own Knox Box. However, since this is a residential property the fire codes would have to be checked to determine the proper recommendations. Commissioner Price explained the subdivision plans as they were presented to this Board at the last meeting.

Old Business – Commissioner Andrews asked about the proclamation for Mr. Press. Commissioner Price stated the proclamation is ready, now it is up to Chairman Grisnik and Supervisor Kabot to determine when and where to present it.

Commissioner Andrews asked about the false alarms. The Treasurer stated he received the first check this month. The Comptroller's office said they sent a check last year but we did not receive it. He said he is in contact with the Comptroller's office and will inform the Board when he has additional information. Chief Corr said he is now sending copies of the Fire Department reports to the Fire Marshals office. Cheryl Kraft, the Chief Fire Marshal will follow up and make sure the District gets the money from the Town.

Commissioner Steudte asked what was the status of the Chiarani property with the Health Department. Commissioner White read a letter he received from the Health Department. He stated test holes have been done, new bathrooms have to be tested and an additional pool added. Chief Corr asked who was paying for this work. Mr. White answered Mr. Chiarani was. Commissioner Price added environmental issues can take a while.

New Business – The Treasurer handed the Board reports from the Auditor. The first, a copy of the Draft Audit for 2007 and also the New York State Fire District Treasures Report. At Chairman Grisnik's request, the auditor will attend the June meeting to go over the reports. Treasurer Hadix asked the Board to review the audit so the Board may act on it at the next meeting. The Treasurer read a few comments and suggestions made by the auditor.

One recommendation was to get insurance coverage for office equipment as well as offsite items like the laptop computer and printer. The Board asked the Treasurer to get an estimate for insurance coverage for the Districts office equipment for the next meeting.

Chief Corr mentioned the Fire Department has sent out its invitations and he requested if the Board does not receive theirs to please let him know. The event will be held on June 7, 2008.

Commissioner Price talked about the information he received from one of the consultants the District is looking to hire for the issue of consolidation. He handed Chief Corr a copy of the documents. Commissioner Price stated he has contacted 2 consultants so far and is waiting to hear from a third. He stated the consultant has sent this Board as well as the Village Board a 72 page report showing how consolidation worked in another District. Commissioner Andrews said he read the report and felt it was very thorough. Commissioner Price stated both consultants mentioned are willing to come and interview with the District. This issue will be discussed at the meeting with the Village Board.

A motion was made by Mr. Steudte and seconded by Mr. Price at 8:25 PM to recess to Executive Session to discuss legal matters. The motion was passed by the following vote.

Mr. Andrews	Aye	Mr. Steudte	Aye	
Mr. Price	Aye	Mr. White	Aye	<u>VH5-47</u>

The executive session was adjourned at 9:05 PM and the Board of Fire Commissioners returned to their regular meeting.

A motion was made by Mr. White and seconded by Mr. Steudte to deny the FOIL request presented by Devitt Spellman Barrett, LLP. The motion was passed by the following vote.

Mr. Andrews	Aye	Mr. Steudte	Aye	
Mr. Price	Aye	Mr. White	Aye	<u>VH5-48</u>

A motion was made by Mr. White and seconded by Mr. Price to adjourn the regular meeting. The motion was passed by the following vote.

Mr. Andrews	Aye	Mr. Steudte	Aye	
Mr. Price	Aye	Mr. White	Aye	<u>VH5-49</u>

Vice Chairman Price declared the meeting adjourned at 9:09 PM.

Respectfully submitted,  
Nicole Hadix, Secretary