

ORGANIZATIONAL MEETING

SOUTHAMPTON FIRE DISTRICT

JANUARY 13, 2011

The Organizational Meeting of the Board of Commissioners of the Southampton Fire District was called to order by Treasurer Milton, who was appointed Temporary Chairman, at 7:30 PM, on Wednesday, January 13, 2011, in the Library of the Tuckahoe School, 468 Magee Street, Southampton, New York. The meeting opened with the salute to the flag.

PRESENT: Commissioners, Robert Grisnik, David Price, Tom White, Roy Wines, Brian Cooke, Treasurer MaryAnn Milton and Secretary Kristin White

ABSENT: N/A

GUESTS: 1st Assistant Chief Dennis Roy, 2nd Assistant Chief Michael A Kampf, Samuel Dimon, David Raynor, Teri Kandula, Robin Owens, Robert Morrow, Tim Rumph

Ms. Milton stated that the purpose of the meeting was the organization of the Southampton Fire District Board of Commissioners for the year 2011.

As the first order of business, nominations for Chairperson of the Board for 2011 were received. Commissioner Price nominated Commissioner Grisnik for this position and the nomination was seconded by Commissioner White. The unanimous vote of the Board to elect Commissioner Grisnik as Chairperson of the Board of Commissioners for 2011 was received as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. Wines	Aye	
Mr. White	Aye			Mr. Cooke	Aye	<u>VW8-1</u>

Mr. Grisnik was declared the elected Chairperson of the Board of Commissioners for 2011 and Chairperson Grisnik assumed charge of the meeting.

A motion was made by Commissioner Wines seconded by Commissioner White to elect Commissioner Price as Vice Chairperson of the Board of Commissioners. The motion was passed by the following vote.

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
Mr. Wines	Aye	Mr. Cooke	Aye			<u>VW8-2</u>

Chairman Grisnik congratulated Mr. Roy Wines and Mr. Brian Cooke on their elections as a Board members.

Commissioner Wines and Commissioner Cooke need to be sworn in at the Town Clerk's office.

Resolution was presented for adoption by Commissioner Cooke, seconded by Commissioner Wines, that Kristin White be appointed Secretary for 2011 at an hourly rate of \$25.00. The resolution was duly adopted by the Board on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye
Mr. Wines	Aye	Mr. Cooke	Aye		<u>VW8-3</u>

Resolution was presented for adoption by Commissioner White, seconded by Commissioner Price, that MaryAnn Milton be appointed Treasurer for 2011 at an hourly rate of \$25.00. The resolution was duly adopted by the Board on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye
Mr. Wines	Aye	Mr. Cooke	Aye		<u>VW8-4</u>

Commissioner Price moved that the Board designate the official meeting place of the Southampton Fire District to be at the Tuckahoe School Library, 468 Magee Street, Southampton, New York. The motion was seconded by Mr. Wines and approved on a vote of the Board as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye
Mr. Wines	Aye	Mr. Cooke	Aye		<u>VW8-5</u>

A motion was made by Commissioner Wines to designate the second Thursday of the month as the official meeting night of the Southampton Fire District at 7:30 PM (prevailing time), commencing on January 13, 2011; seconded by Commissioner Price and approved by the following vote:

Mr. Wines	Aye	Mr. Price	Aye	Mr. White	Aye
Mr. Grisnik	Aye	Mr. Cooke	Aye		<u>VW8-6</u>

Commissioner Price made a motion seconded by Commissioner White that the meetings be held at 7:30 PM on the dates to be advertised as follows:

Thursday – February 10, 2011
Thursday – March 10, 2011
Thursday – April 14, 2011
Thursday – May 12, 2011
Thursday – June 9, 2011
Thursday – July 14, 2011
Thursday – August 11, 2011
Thursday – September 8, 2011
Thursday – October 13, 2011
Thursday – November 10, 2011
Thursday – December 8, 2011

Budget Hearing – October 18, 2011
District Elections – December 13, 2011

The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
	Mr. Wines	Aye	Mr. Cooke	Aye		<u>VW8-7</u>

Motion by Commissioner White to designate “The Southampton Press” as the official newspaper for 2011, with “The Southampton Independent” as secondary publication and “Newsday” in the event a meeting notification must be made within two days. The motion was seconded by Commissioner Price, and duly carried on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
	Mr. Wines	Aye	Mr. Cooke	Aye		<u>VW8-8</u>

Resolution was duly adopted on motion by Commissioner Cooke, seconded by Commissioner White to designate the following banks as official depositories, as needed:
Hamptons State Bank and Bridgehampton National Bank

The vote to approve the designation of the above named official depositories was as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
	Mr. Wines	Aye	Mr. Cooke	Aye		<u>VW8-9</u>

Motion by Commissioner Wines to authorize the Treasurer to make authorized investments through MBIA/CLASS (a mutual joint depository of political subdivisions of the State of New York); seconded by Commissioner White and carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
	Mr. Wines	Aye	Mr. Cooke	Aye		<u>VW8-10</u>

Motion by Commissioner Aye that all checks in excess of \$1,000 must be co-signed by the Board Chairperson or, in the event Mr. Grisnik is not available, Mr. Price. The motion was seconded by Commissioner Wines and approved by the following vote of the Board:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
	Mr. Wines	Aye	Mr. Cooke	Aye		<u>VW8-11</u>

Motion by Commissioner White to appoint the District Secretary as the Records Management Officer of the Fire District and to provide that copies of District records shall be available under the Freedom of Information Law at \$.25 per page for letter size and the actual cost of reproduction for any other size or type of record; seconded by Commissioner Wines, and duly carried on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
	Mr. Wines	Aye	Mr. Cooke	Aye		<u>VW8-12</u>

Motion by Commissioner Cooke to approve district membership in the following associations:

- a) Association of the Fire Districts of the State of New York
- b) New York State Association of Fire Chiefs
- c) Southampton Town Fire District Officer's Association
- d) Suffolk County Fire District Officer's Association
- e) National Fire Protection Association

The motion was seconded by Commissioner Price and approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
Mr. Wines		Mr. Cooke	Aye			<u>VW8-13</u>

Motion by Commissioner Price, seconded by Commissioner White, it was resolved that the Board members would renew lease of office space at 33 Flying Point Road, Southampton, New York annually. Motion carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
Mr. Wines		Mr. Cooke	Aye			<u>VW8-14</u>

Motion by Commissioner Wines, seconded by Commissioner Price, to review and renew the District Policies annually. The Procurement Policy and Investment Policy will remain unchanged for 2011. Motion carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
Mr. Wines		Mr. Cooke	Aye			<u>VW8-15</u>

Motion by Commissioner White, seconded by Commissioner Cooke to review and renew the Code of Ethics annually. The Code of Ethics will remain unchanged for 2011. Motion carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
Mr. Wines		Mr. Cooke	Aye			<u>VW8-16</u>

Motion by Commissioner Price to appoint Dayton Ritz & Osborne as insurance agents for the Fire District; seconded by Commissioner White and carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye	
Mr. Wines		Mr. Cooke	Aye			<u>VW8-17</u>

Motion by Commissioner Cooke that the Treasurer is hereby directed to maintain general Capital Reserve Funds pursuant to the provisions of Section 6-g of the General Municipal Law of the State of New York for the general purposes of capital improvements and the purchase of apparatus and equipment, all as further set forth below:

- a) Capital Reserve Fund – Buildings and Grounds: This fund is to be used for capital improvements concerning the purchase of real property, the design and construction of new buildings, renovations and/or additions to existing buildings and real property and other lawful purposes as may from time to time arise. This fund shall have no maximum cap amount at this time.
- b) Capital Reserve Fund – Apparatus and Equipment: This fund is to be used for the purchase of items which are capable of being classified as capitalized expenditures under the law, which items include, but are not limited to fire trucks, chief's vehicles, ambulances, fire police and/or any general utility vehicles, SCBA's, hose, turnout gear,

mechanical and communications equipment, computers and other lawful purposes as may from time to time arise. This fund shall have no maximum cap amount at this time.

This motion was seconded by Commissioner Wines and carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye
	Mr. Wines	Aye	Mr. Cooke	Aye	<u>VW8-18</u>

Motion by Commissioner White that mileage for the official use of personal vehicles outside the Fire District, on authorized District business, shall be reimbursed to District officials at the then current approved IRS reimbursement rate (currently \$51 cents for 2011); seconded by Commissioner Price and carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. White	Aye
	Mr. Wines	Aye	Mr. Cooke	Aye	<u>VW8-19</u>

Chairman Grisnik appointed the following committees to the Board of Commissioners for 2011:

Fire District Budget: **Cooke, Grisnik**
Fire Protection Contract: **White, Price**
Long Range Planning: **Entire Board**
Wells, Hydrants & Water Mains: **Price, Wines**

At this time the regular meeting of the Southampton Fire District will continue as per the January 13, 2011 agenda.

Mr. Grisnik approved the minutes for motion. A motion was made by Mr. White and seconded by Mr. Price to accept the minutes of the Regular Meeting of December 13, 2010. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Mr. Wines	Aye	
	Mr. White	Aye	Mr. Cooke	Aye	<u>VW8-20</u>

Chief's Report: The Chief's Report was presented by 2nd Assistant Michael A. Kampf. The department sent a mutual aid team to the gas leak in Shirley Mastic. Two shifts were utilized, the first made up of 5 members and 1 Chief were relieved by a team of 4 members. There was a fire on Inlet Rd in Shinnecock Hills, North Sea Fire Department provided mutual aid. A complete report of all calls is attached herein. 1st Assistant Chief Roy asked on behalf of Chief Pierson if the District has a policy in place for snow removal within the District. The Commissioners responded that a public announcement will be made to encourage citizens to clear the hydrants near their homes and business. Mr. Price informed the Chief that he has found that the hydrant reflectors are visible throughout the district and asked that if any hydrants are seen that need to be cleared to inform him, he will revisit the hydrants over the weekend and see if any are in the need of a plow out. Mr. Wines will look into how neighboring districts handle hydrant snow removal. Chief Roy also inquired about the payment to the Village of Southampton; it had not yet been received. The treasurer stated that the check is required to be to the Village by February 15, 2011.

A motion was made by Mr. Wines and seconded by Mr. Cooke to approve the nineteen (19) vouchers as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. Wines	Aye	
Mr. White	Aye	Mr. Cooke	Aye			<u>VW8-21</u>

The Treasurer's Report was reviewed including but not limited to, end of 2010 year account balances, income/expenses for the year to date, 2011 tax levy receipts, all reports are attached herein. A motion was made by Mr. Price and seconded by Mr. White to approve the Treasurer's Report as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. Wines	Aye	
Mr. White	Aye	Mr. Cooke	Aye			<u>VW8-22</u>

Mr. Price asked if we had received a property tax bill this year. The treasurer has not received a bill. Mr. Grisnik addressed the public that a tax bill had been received last year as a result of taxes owed by the property owner.

The Secretary reviewed the correspondence sent and received over the last month. A list is attached herein.

A presentation was made by Bob Morrow, developer of the Tuckahoe Main Street Project. Mr. Morrow started by referencing his local development resume, including the construction of condominiums in Tuckahoe and the King Kullen shopping center in Hampton Bays. The project has been greatly reduced due to the overwhelming negative public feedback on the original plan. The current plans will include 3 buildings; a large building to house a grocery store and two other building to house individual retail spaces. The area to the rear of the property, originally slated for residential construction will now remain undeveloped. Mr. Morrow stated that he will use local Contractors providing employment. He has maintained a good relationship with the Town Fire Marshall office over his previous projects. He will continue to be a conscience landlord and maintain ownership of his properties.

Committee Reports-

Fire District Budget - In use

Fire Protection Contract – The District is entering the second year of a 3 year contract with the Village of Southampton for fire protection. Planning for a contract for 2013 will begin in approximately 6 - 12 months.

Long Range Planning – Mr. Grisnik addressed the public in reference to our draft report. The Draft report was sent to the Commissioners of the Southampton Fire District by confidential e-mail. It was not for the public to view, it is still in the process of revision by the District commissioners and the consultant who authored it. There is

nothing in the report that is firm at this time. A former commissioner leaked the draft to the Southampton Press. There was a story published in the Press this week. All of the current Commissioners are very upset that this has happened. The document is a long range planning document. It contains no information that would be immediately indoctrinated, even at its approval. As a District the board members have a contract with the Village of Southampton for fire protection for the next 2 years, and want to continue working with the Village in the future as we have for the last 100 years. To be fiscally responsible to the District tax payers and to do the job to the best of their (commissioner's) ability it was necessary to study the future protection needs of the Southampton Fire District. There has not yet been discussion with neighboring districts, but may be necessary at some time, these are still ideas at this point and nothing has been put into action. Alternative plans need to be addressed for the future, so that plans can be in placed when needs arise. The Board will not discuss the draft report with the public as it is still in the "draft" phase. When a final report is received and accepted by the District it will be made available to the public.

Wells, Hydrants & Water Mains – Will look into snow removal. Mr. Diamond asked about the water main extension at Hill Station Rd.

Old Business – A request was made by the Nemeo Subdivision to look into water main extension at Hill Station Rd. It is in the best interest of the fire protection for the district to extend a water main at some location to the South side of County Rd. 39. Monies were set aside in the 2011 operating budget for this purpose. The two locations in review are on County Rd 39 at the intersection of Hill Station Rd and Greenlawn. The board has contacted the SCWA as to the cost to extend the water main at Hill Station Rd. The Nemeo property, located on Hill Station Rd, has submitted approximate costs provided by the SCWA to extend the water main on that road. A response has been received by the District and will be discussed by the board this evening. The Board feels it is very important to extend this water south. The Board has begun discussion with the Town Planning Board to install an escrow fund for water extension, requiring new development to contribute to the extension of water mains in their area. The board would like to see the Town adopt this on a town wide basis.

Mr. White pointed out that this extension does not guarantee the extension down Hill Station Rd. It is the desire of the District to get water south of the Highway.

Mr. Grisnik stated that it is not regular practice for a Fire District to pay for the extension of a water main. It is usually paid for by the SCWA. It is the feeling of this board that it is very important for the safety of our home owners' fire protection to provide water South of County Rd. 39.

Mr. Price pointed out that it is a dangerous precedent. We are willing to provide water south of the Highway to prevent the shutdown on County Rd 39 in the event of a fire on the South side of the Rd.

Mr. Wines stated that Hill Station Rd is the more essential location at this time although he would like to see both Hill Station Rd and Greenlawn have water main extensions installed.

The SCWA was advised during the construction on County Rd 39 by the District and the Fire Department to extend water mains to the South side of the road.

Legal counsel will need to review the contract.

This extension is not only for the fire protection of the homeowners but for the safety of the firemen when providing fire protection.

New Business – A proposal for legal services was submitted by Wm Glass. It includes no substantial changes.

A motion was made by Mr. White and seconded by Mr. Hadix to continue to retain William F. Glass Jr. as legal representation for 2011. The motion was passed by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. Wines	Aye	
	Mr. White	Aye	Mr. Cooke	Aye		<u>VW8-23</u>

Recognition: Public Participation – N/A

A motion was made by Mr. Grisnik and seconded by Mr. Wines to recess to executive session at 8:51 P.M. for the purpose of discussion with consultant. The motion was passed by the following vote.

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. Wines	Aye	
	Mr. White	Aye	Mr. Cooke	Aye		<u>VW8-24</u>

A motion was made by Mr. Price and seconded by Mr. White to adjourn tonight's meeting. The motion was passed by the following vote.

Mr. Grisnik	Aye	Mr. Price	Aye	Mr. Wines	Aye	
	Mr. White	Aye	Mr. Cooke	Aye		<u>VW8-25</u>

Chairman Grisnik declared the meeting adjourned at 10:30 P.M.

Respectfully submitted,
Kristin White, Secretary