

ORGANIZATIONAL MEETING

SOUTHAMPTON FIRE DISTRICT

JANUARY 13, 2005

The Organizational Meeting of the Board of Commissioners of the Southampton Fire District was called to order by Treasurer Hadix, who was appointed Temporary Chairman, at 7:30 PM, on Thursday, January 13, 2005, in the Library of the Tuckahoe School, 468 Magee Street, Southampton, New York, in accordance with notice provided to the news media, copy of which is attached hereto. The meeting opened with the salute to the flag.

PRESENT: Commissioners Robert Grisnik, Rodney B. Pierson, William M. Press, David Price, Treasurer Mike Hadix, Secretary BJ Schreier

ABSENT: Commissioner Tom White

Mr. Hadix stated that the purpose of the meeting was the organization of the Southampton Fire District Board of Commissioners for the year 2005.

As the first order of business, nominations for Chairperson of the Board for 2005 were received. Mr. Grisnik nominated Commissioner William Mark Press for this position and the nomination was seconded by Mr. Price. As no further nominations were made, a motion was by Mr. Grisnik, seconded by Mrs. Price, to close the nominations. The unanimous vote of the Board to elect William Mark Press as Chairperson of the Board of Commissioners for 2005 was received as follows:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-1</u>

Mr. Press was declared the elected Chairperson of the Board of Commissioners for 2005 and Chairperson Press assumed charge of the meeting.

Chairperson Press announced that Commissioners Press and Grisnik and Treasurer Hadix have taken oaths of office before the Southampton Town Clerk and these oaths were filed on December 29, 2004, January 13, 2005 and January 6, 2005 respectively. The remaining Commissioners will be sworn in by January 31, 2005.

Resolution was presented for adoption by Commissioner Grisnik, seconded by Commissioner Price, that Bette-jeanne H. Schreier be appointed Board Secretary for 2005

at an hourly rate of \$20.00. The resolution was duly adopted by the Board on the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-2</u>

The Secretary was duly sworn in by the Chairman of the Board of Fire Commissioners.

Commissioner Price moved that the Board designate the official meeting place of the Southampton Fire District to be at the Tuckahoe School Library, 468 Magee Street, Southampton, New York. The motion was seconded by Mr. Pierson and approved on a vote of the Board as follows:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-3</u>

A motion was made by Commissioner Pierson to designate the second Thursday of the month as the official meeting night of the Southampton Fire District at 7:30 PM (prevailing time), commencing on January 13, 2005; seconded by Commissioner Price and approved by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-4</u>

Commissioner Grisnik made a motion that the meetings be held at 7:30 PM on the dates to be advertised as follows:

- Thursday – January 13, 2005
- Thursday – February 10, 2005
- Thursday – March 10, 2005
- Thursday – April 14, 2005
- Thursday – May 12, 2005
- Thursday – June 9, 2005
- Thursday – July 14, 2005
- Thursday – August 11, 2005
- Thursday – September 8, 2005
- Thursday – October 13, 2005
- Thursday – November 10, 2005
- Thursday – December 8, 2005

Motion by Commissioner Price to designate “The Southampton Press” as the official newspaper for 2005, with “The Southampton Independent” as secondary publication and “Newsday” in the event a meeting notification must be made within two days. The motion was seconded by Commissioner Grisnik, and duly carried on the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-5</u>

Resolution was duly adopted on motion by Commissioner Pierson, seconded by Commissioner Price, to designate the following banks as official depositories, as needed:

Bridgehampton National Bank and Hampton State Bank

The vote to approve the designation of the above named official depositories was as follows:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-6</u>

Motion by Commissioner Grisnik to authorize the Treasurer to make authorized investments through MBIA/CLASS (a mutual joint depository of political subdivisions of the State of New York); seconded by Commissioner Pierson and carried by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-7</u>

Motion by Commissioner Price, seconded by Commissioner Pierson to fix the amount of the Treasurer's Surety Bond at \$250,000 for the year 2005. The motion was carried as follows:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-8</u>

Motion by Commissioner Price that all checks in excess of \$1,000 must be co-signed by the Board Chairperson or, in the event Mr. Press is not available, Mr. Grisnik. The motion was seconded by Commissioner Pierson and approved by the following vote of the Board:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-9</u>

Motion by Commissioner Grisnik to fix the hourly rate for salary of the Treasurer of the Fire District at \$20.00, to be paid monthly; seconded by Commissioner Pierson and duly adopted on a vote of the Board as follows:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-10</u>

Motion by Commissioner Pierson to appoint William F. Glass, Jr. as General Counsel for the Southampton Fire District for the year 2005 pursuant to the terms of a separate retainer agreement, annexed hereto; seconded by Commissioner Grisnik and approved on the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-11</u>

Motion by Commissioner Price to appoint the District Secretary as the Records Management Officer of the Fire District and to provide that copies of District records shall be available under the Freedom of Information Law at \$.25 per page for letter size and the actual cost of reproduction for any other size or type of record; seconded by Commissioner Grisnik, and duly carried on the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-12</u>

Motion by Commissioner Grisnik to approve **district membership** in the following associations:

- a) Association of the Fire Districts of the State of New York
- b) New York State Association of Fire Chiefs
- c) Southampton Town Fire District Officer's Association
- d) Suffolk County Fire District Officer's Association
- e) National Fire Protection Association

The motion was seconded by Commissioner Pierson and approved by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-13</u>

Motion by Commissioner Price, seconded by Mr. Grisnik, it was resolved that the Board members would review lease of office space at 33 Flying Point Road, Southampton, New York annually. Motion carried by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-14</u>

Motion by Commissioner Price to appoint Dayton Ritz & Osborne as insurance agents for the Fire District; seconded by Commissioner Grisnik and carried by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-15</u>

Motion by Commissioner Pierson that the Treasurer is hereby directed to maintain general Capital Reserve Funds pursuant to the provisions of Section 6-g of the General Municipal Law of the State of New York for the general purposes of capital improvements and the purchase of apparatus and equipment, all as further set forth below:

- a) Capital Reserve Fund – Buildings and Grounds: This fund is to be used for capital improvements concerning the purchase of real property, the design and construction of new buildings, renovations and/or additions to existing buildings and real property and other lawful purposes as may from time to time arise. This fund shall have no maximum cap amount at this time.

b) Capital Reserve Fund – Apparatus and Equipment: This fund is to be used for the purchase of items which are capable of being classified as capitalized expenditures under the law, which items include, but are not limited to fire trucks, chief’s vehicles, ambulances, fire police and/or any general utility vehicles, SCBA’s, hose, turnout gear, mechanical and communications equipment, computers and other lawful purposes as may from time to time arise. This fund shall have no maximum cap amount at this time.

This motion was seconded by Commissioner Grisnik and carried by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-16</u>

Motion by Commissioner Price to appoint Mr. George Foundotos and Mr. Peter Rodriquez from the accounting firm of Coughlin, Foundotos, Cullen & Danowski, LLP, 10 Roosevelt Avenue, Port Jefferson Station, NY 11776-3337 as external auditors for the Fire District for fiscal year 2005; seconded by Commissioner Pierson and carried by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-17</u>

Motion by Commissioner Grisnik that mileage for the official use of personal vehicles outside the Fire District, on authorized District business, shall be reimbursed to District officials at the then current approved IRS reimbursement rate (currently \$.40.5 cents for 2005); seconded by Commissioner Pierson and carried by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-18</u>

Chairman Press appointed the following committees to the Board of Commissioners for 2005:

Fire District Budget:	Entire Board
Fire Protection Contract:	David Price, Tom White, Robert Grisnik
Long Range Planning:	Entire Board
Wells, Hydrants & Water Mains:	W. Mark Press, Rodney Pierson, David Price

A motion was made by Mr. Grisnik and seconded by Mr. Press to accept the minutes of the Regular Meeting of December 9, 2004 with one correction, the Work Session of December 22, 2004 and the Work Session of December 30, 2005 as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-19</u>

The Board reviewed the 17 vouchers presented by the Treasurer.

A motion was made by Mr. Grisnik and seconded by Mr. Pierson to approve the vouchers as presented with the addition of the dues for the Town of Southampton Fire District Association for \$50.00 and to authorize the Treasurer to pay the LIPA statement when it is received. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-20</u>

The Treasurer's Report was reviewed (a copy attached herein). A motion was made by Mr. Grisnik and seconded by Mr. Pierson to approve the Treasurer's Report as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-21</u>

A list of estimated assets was presented by the Treasurer. The district should establish a value for the deep wells in the district so that this can be added to the asset list.

The Secretary reviewed the correspondence sent and received over the last month. A list is attached herein.

Chief's Report – Chief Brian Cooke reported that January was a busy month with organizing. He provided the Fire District with contact lists of the officers and the Southampton Fire Department calendar. It was a quiet month for fire calls. However, there were two vehicle accidents last Tuesday on County Rd 39 which needed to be closed down for a time for safety. Chairman **Press** requested an updated list of the members of the Southampton Fire District for our records and to determine if any members are eligible for school tax breaks in the Southampton and Tuckahoe School districts. Commissioner Grisnik thanked the chiefs for attending our meeting and expressed the hope that a representative from the chiefs would be able to attend each meeting in the future to present monthly reports.

The subject was brought up about fire wells in the district. Two wells, as per a LIPA representative, have been shut off since 1994. Once the list is received from LIPA, Commissioners Price and Press will review and would like to see which ones located in hydranted areas are no longer needed for fire protection. The Commissioners would then like to meet with the Fire Chiefs to discuss their findings.

Old Business

Commissioner Grisnik reviewed the cleanup around hydrants in the district. The state has assigned personnel to clean up their areas. The town has indicated that they do not have enough personnel to deal with this issue and there has been no response from the county.

A motion was made by Commissioner Grisnik and seconded by Commissioner Price to write another letter to the County to request cleanup of their right-of-ways. Motion was carried by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-22</u>

The district has replaced many of the perimeter signs in the district. They direct people to call “911” in case of an emergency. We are still short a few signs.

New Business

Commissioner Price mentioned that Dennis Finnerty of the Southampton Town Planning Board suggested that we speak to Kyle Collins, a Southampton Town Planner, regarding the hidden values of the Chiarani property i.e. waste water rights, transfer of development rights. Chairman Press has a meeting next week and will ask to review maps on file for rezoning of this property that Mr. Chiarani has mentioned in our meetings with him. The Fire District has an appraisal on the property with the present use and a change of zoning may change the value. Our attorney suggested we get a separate appraisal on actual use. Chief Cooke does not like the location of the property from the standpoint of response by firefighters. He feels that the County Rd 39 corridor is a safety issue. This issue is only in discussion mode. The Board is looking at several other sites in Water Mill and in Shinnecock Hills.

A motion was made by Mr. Price and seconded by Mr. Pierson to obtain an appraisal from Mr. David Wimpelberg (maximum expenditure of \$1500) for the 2 Water Mill sites. The motion was carried by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-23</u>

Chairman Press reported that Tom Martinez contacted him and wanted to send his best wishes to Rod and the Board for the new year. He will continue to support our efforts through his position as a member of the CAC in Water Mill.

Commissioner Pierson suggested we send a thank you letter to Tom Martinez for his time on the Board. Chairman Press said that Town Councilwoman Linda Kabot mentioned a Town proclamation. Commissioner Grisnik recommended a plaque for his year’s service.

Commissioner Grisnik stated that Commissioners should report back to the Board on a monthly basis if any attend outside meetings.

Commissioners Press and Pierson attended the Southampton Town Fire District Association meeting in Sag Harbor on Friday, January 7, 2005. One subject discussed was the loss of access to a helicopter for emergency purposes at the Westhampton air base. To update this, Commissioner Price stated that he believes that the County has 2 helicopters available at this time.

Another item discussed was the Opticon 3 M system. Hampton Bays Fire Department

mentioned that paperwork was in place. Southampton Village has tried to go forward with the system. Unfortunately, there were two systems and unless the proper equipment was in the vehicle (as in the Chief's car) when it went under the light, it would not register. A presentation would be done at a future meeting to inform the members how this system could be implemented.

Thirdly, it was discussed with Dennis Susking to set up a meeting with a representative from Southampton, North Sea, Hampton Bays, and Bridgehampton Fire Districts and Dennis Finnerty and other representatives of the Southampton Town Planning Board to discuss a formula that could be applied to subdivisions, minor or major, for water main extensions. There is supposed to be one on the books that has not been used.

The next meeting will be March 4th in Flanders.

There were 106 voters at our first election held on December 14, 2004.

Commissioner Grisnik reported on a situation of increased assessed valuation for a 50'X 300' right-of-way owned by Mr. Daniel McLane on Montauk Highway in Water Mill. The valuation, which is an easement for emergency vehicles, has gone from \$6,900 to \$213,000.

A motion was made by Commissioner Grisnik and seconded by Commissioner Pierson to review the paperwork and consult our attorney to see if anything could be done to help Mr. McLane in this situation. The motion was carried by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-24</u>

A motion was made by Commissioner Press and seconded by Commissioner Pierson to purchase a wheel to measure the distance of hydrants. Motion was carried by the following vote:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-25</u>

There being no further business to be brought before the 2005 Organizational Meeting, motion was made by Commissioner Grisnik, seconded by Commissioner Price to adjourn the meeting. The motion was unanimously approved as follows:

Mr. Grisnik	Aye	Mr. Press	Aye	
Mr. Pierson	Aye	Mr. Price	Aye	<u>VS2-26</u>

Chairman Press declared the 2005 Organizational Meeting adjourned at 9:00 PM.

Respectfully submitted,

Bette-jeanne H. Schreier
Secretary