

ORGANIZATIONAL MEETING

SOUTHAMPTON FIRE DISTRICT

JANUARY 12, 2006

The Organizational Meeting of the Board of Commissioners of the Southampton Fire District was called to order by Treasurer Hadix, who was appointed Temporary Chairman, at 7:30 PM, on Thursday, January 12, 2006, in the Library of the Tuckahoe School, 468 Magee Street, Southampton, New York, in accordance with notice provided to the news media, copy of which is attached hereto. The meeting opened with the salute to the flag.

PRESENT: Commissioners Robert Grisnik, W. Mark Press, David Price, Harald Steudte, Tom White, Treasurer Mike Hadix

ABSENT: Secretary Bette-jeanne H. Schreier

GUESTS: Kristin White and Fred Andrews

Mr. Hadix stated that the purpose of the meeting was the organization of the Southampton Fire District Board of Commissioners for the year 2006.

As the first order of business, nominations for Chairperson of the Board for 2006 were received. Mr. White nominated Commissioner Press for this position and the nomination was seconded by Mr. Grisnik. As no further nominations were made, a motion was by Mr. Price, seconded by Mr. Grisnik, to close the nominations. The unanimous vote of the Board to elect W. Mark Press as Chairperson of the Board of Commissioners for 2006 was received as follows:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-1

Mr. Press was declared the elected Chairperson of the Board of Commissioners for 2006 and Chairperson Press assumed charge of the meeting.

Ms Kristin White was designated the secretary for tonight's meeting.

Commissioner Steudte was sworn in at the Town Clerk's office on 29 December 2005.

Resolution was presented for adoption by Commissioner Grisnik, seconded by Commissioner White, that Bette-jeanne H. Schreier be appointed Board Secretary for 2006 at an hourly rate of \$20.00. The resolution was duly adopted by the Board on the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-2

The Secretary will be sworn in by the Chairman of the Board of Fire Commissioners at the February board meeting.

Commissioner Press moved that the Board designate the official meeting place of the Southampton Fire District to be at the Tuckahoe School Library, 468 Magee Street, Southampton, New York. The motion was seconded by Mr. Price and approved on a vote of the Board as follows:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-3

A motion was made by Commissioner Press to designate the second Thursday of the month as the official meeting night of the Southampton Fire District at 7:30 PM (prevailing time), commencing on January 12, 2006; seconded by Commissioner Price and approved by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-4

Commissioner Press made a motion that the meetings be held at 7:30 PM on the dates to be advertised as follows:

- Thursday – January 12, 2006
- Thursday – February 9, 2006
- Thursday – March 9, 2006
- Thursday – April 13, 2006
- Thursday – May 11 2006
- Thursday – June 8, 2006
- Thursday – July13, 2006
- Thursday – August 10, 2006
- Thursday – September 14, 2006
- Thursday – October 12, 2006
- Thursday – November 9, 2006
- Thursday – December 14, 2006

The motion to approve scheduling and advertising of the meetings for 2006 was seconded by Mr. White and approved by the following vote of the Board:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-5

Motion by Commissioner Steudte to designate "The Southampton Press" as the official newspaper for 2006, with "The Southampton Independent" as secondary publication and "Newsday" in the event a meeting notification must be made within two days. The motion was seconded by Commissioner Grisnik, and duly carried on the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-6

Resolution was duly adopted on motion by Commissioner White, seconded by Commissioner Price, to designate the following banks as official depositories, as needed:

Hamptons State Bank and Bridgehampton National Bank

The vote to approve the designation of the above named official depositories was as follows:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-7

After discussion a motion was made by Commissioner White, seconded by Commissioner Price to move the operating account and other secondary accounts from Bridgehampton National Bank to Hamptons State Bank. This was approved by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-8

Motion by Commissioner Steudte to authorize the Treasurer to make authorized investments through MBIA/CLASS (a mutual joint depository of political subdivisions of the State of New York); seconded by Commissioner Grisnik and carried by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-9

Motion by Commissioner Price, seconded by Commissioner White to fix the amount of the Treasurer's Surety Bond at \$250,000 for the year 2006. The motion was carried as follows:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-10

The Treasurer's Surety Bond was discussed. Mr. White stated that this may be covered under the Liability Policy. Chairman Press suggested that we keep the Surety Bond for one year and review it in 6 months.

Motion by Commissioner White that all checks in excess of \$1,000 must be co-signed by the Board Chairperson or, in the event Mr. Press is not available, Mr. Grisnik. The motion was seconded by Commissioner Price and approved by the following vote of the Board:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-11

Treasurer Michael Hadix disclosed to the Commissioners that he is now employed by Hampton State Bank which is also the designated bank of the Southampton Fire District.

Discussion regarding hourly rate for salary of the Treasurer of the Fire District was held until Executive Session.

Motion by Commissioner Grisnik to appoint William F. Glass, Jr. as General Counsel for the Southampton Fire District for the year 2006 pursuant to the terms of a separate retainer agreement, annexed hereto; seconded by Commissioner White and approved by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-12

Motion by Commissioner Steudte to appoint the District Secretary as the Records Management Officer of the Fire District and to provide that copies of District records shall be available under the Freedom of Information Law at \$.25 per page for letter size and the actual cost of reproduction for any other size or type of record; seconded by Commissioner Grisnik, and duly carried on the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-13

Motion by Commissioner Price to approve district membership in the following associations:

- a) Association of the Fire Districts of the State of New York
- b) New York State Association of Fire Chiefs
- c) Southampton Town Fire District Officer's Association
- d) Suffolk County Fire District Officer's Association
- e) National Fire Protection Association

The motion was seconded by Commissioner Grisnik and approved by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye	
Mr. Press	Aye	Mr. White	Aye	
Mr. Price	Aye			<u>VS3-14</u>

Motion by Commissioner White, seconded by Mr. Price, it was resolved that the Board members would review lease of office space at 33 Flying Point Road, Southampton, New York annually. Motion carried by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye	
Mr. Press	Aye	Mr. White	Aye	
Mr. Price	Aye			<u>VS3-15</u>

Motion by Commissioner Grisnik to appoint Dayton, Ritz & Osborne as insurance agents for the Fire District; seconded by Commissioner White and carried by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye	
Mr. Press	Aye	Mr. White	Aye	
Mr. Price	Aye			<u>VS3-16</u>

Motion by Commissioner Steudte that the Treasurer is hereby directed to maintain general Capital Reserve Funds pursuant to the provisions of Section 6-g of the General Municipal Law of the State of New York for the general purposes of capital improvements and the purchase of apparatus and equipment, all as further set forth below:

a) Capital Reserve Fund – Buildings and Grounds: This fund is to be used for capital improvements concerning the purchase of real property, the design and construction of new buildings, renovations and/or additions to existing buildings and real property and other lawful purposes as may from time to time arise. This fund shall have no maximum cap amount at this time.

b) Capital Reserve Fund – Apparatus and Equipment: This fund is to be used for the purchase of items which are capable of being classified as capitalized expenditures under the law,

which items include, but are not limited to fire trucks, chief’s vehicles, ambulances, fire police and/or any general utility vehicles, SCBA’s, hose, turnout gear, mechanical and communications equipment, computers and other lawful purposes as may from time to time arise. This fund shall have no maximum cap amount at this time. This motion was seconded by Commissioner Grisnik and carried by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye	
Mr. Press	Aye	Mr. White	Aye	
Mr. Price	Aye			<u>VS3-17</u>

Motion to appoint Mr. George Foundotos and Mr. Peter Rodriguez from the accounting firm of Coughlin, Foundotos, Cullen & Danowski, LLP, 10 Roosevelt Avenue, Port Jefferson Station, NY 11776-3337 as external auditors for the Fire District for fiscal year

2006 was withdrawn following discussion. The Treasurer is not satisfied with this firm, they do not responsive, and no record of the audit completed in 2005 has ever been received.

Motion by Commissioner Price that mileage for the official use of personal vehicles outside the Fire District, on authorized District business, shall be reimbursed to District officials at the then current approved IRS reimbursement rate (currently \$.44.5 cents for 2006); seconded by Commissioner Grisnik and carried by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-18

Chairman Press appointed the following committees to the Board of Commissioners for 2006:

Fire District Budget:	Entire Board
Fire Protection Contract:	Discussion to follow in Executive Session
Long Range Planning:	Entire Board
Wells, Hydrants & Water Mains:	Press, Price & Steudte

A motion was made by Mr. Grisnik and seconded by Mr. Price to accept the minutes of the Regular Meeting of December 8, 2005 as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Abstain
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-19

The Board reviewed the 9 vouchers presented by the Treasurer.

A motion was made by Mr. Grisnik and seconded by Mr. Steudte to approve the vouchers as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-20

The Treasurer's Report was reviewed (a copy attached herein). A motion was made by Mr. Grisnik and seconded by Mr. White to approve the Treasurer's Report as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-21

The Secretary reviewed the correspondence sent and received over the last month. A list is attached herein.

Chief's Report – No chief's present at the meeting.

Committee Reports-

- Fire District Budget
- Fire Protection Contract
- Long Range Planning
- Wells, Hydrants & Water Mains

Old Business – Official logo was presented for approval by Chairman Press.

A motion was made by Chairman Press and seconded by Commissioner Price to adopt this official logo and letterhead as presented for our use for stationary and all clothing items. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-22

Bid proposals were submitted to Attorney William Glass for removal of four shallow wells and the installations of sign posts as well as maintenance. He replied to the Chairman that the Fire District did not have to bid it if the amount would be under \$10,000. The DEC requirement is included in the bid so that any bidder must comply with their requirements. Information packet was distributed regarding snow posts and fire hydrant markers. Chairman Press will request samples of fire hydrant markers with soil mount anchors and FMH decals.

A motion was made by Commissioner Grisnik and seconded by Commissioner Price to have Chairman Press contact Dennis Bezmen of CTCI Industrial Supply regarding samples of fire hydrant markers with soil mount anchors and FMH decals. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-23

New Business

There were 42 voters at our annual election held on December 13, 2005.

Chairman Press had a meeting in December with the Planning Board chairman, Dennis Finnerty, Councilwoman Kabot, and Town Planning & Development Administrator Jefferson Murphee. One issue was why the Planning Board disregarded our recommendation for the water main extension in the Sandy Hollow Estate. Other issues of concern like water sources to areas between County Rd 39 and Montauk Highway were also discussed and it was agreed that communication must be improved between the

fire districts and the Town Planning Board. Progress is being made and Chairman Press will bring up this meeting at the Fire District Association Meeting to be held this month.

A motion was made by Commissioner Grisnik and seconded by Commissioner White to go into Executive Session at 8:20 PM to discuss contractual matters. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-24

Discussion regarding seeking council to handle the law suit of Rodney B. Pierson against the Town Clerk of the Town of Southampton, Southampton Fire District, Southampton Fire District Board of Commissioners, Harald Steudte and the Secretary of the Southampton Fire District. Commissioner White will be forwarding copies to our insurance company regarding this.

Attorney William F. Glass received contract for Chiarani property tonight at 6:00 PM. He will review and set up a meeting for discussion in the next few weeks.

The contract with the Village of Southampton for fire services was discussed. One suggestion was to set up a meeting of both boards for further discussion.

The salaries of the Secretary and Treasurer were discussed and motions will be made to increase to \$22.50 per hour.

On motion made by M. Grisnik and seconded by Mr. Price, the Executive Session was adjourned at 9:35 PM and the Board of Fire Commissioners returned to the Regular Meeting. The vote was as follows:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-25

On motion made by Commissioner White and seconded by Commissioner Grisnik, a letter will be sent to the Village of Southampton Mayor and Trustees regarding a meeting to discuss the fire protection contract. It is requested that all members of both boards attend the meeting. The vote was as follows:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		

VS3-26

On motion made by Commissioner White and seconded by Commissioner Price, the hourly rate to be paid by the secretary for 2006 passed earlier in this meeting will be amended to \$22.50 per hour. The vote was as follows:

Mr. Grisnik	Aye	Mr. Steudte	Abstain
Mr. Press	Aye	Mr. White	Aye

Mr. Price Aye VS3-27

Motion by Commissioner White to fix the hourly rate for salary of the Treasurer of the Fire District at \$22.50, to be paid, monthly; seconded by Commissioner Price and duly adopted on a vote of the Board as follows:

Mr. Grisnik	Aye	Mr. Steudte	Abstain
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		<u>VS3-28</u>

Motion by Commissioner White and seconded by Commissioner Price to hire the Law Offices of Stanley E. Orzechowski, PC of 542 North Country Road, Suite B, St. James, NY 11780 to represent the Southampton Fire District in law suit filed in the State of New York Supreme Court, County of Suffolk in the matter of the application of Rodney B. Pierson against the Town Clerk for the Town of Southampton, Southampton Fire District, Southampton Fire District Board of Commissioners, Harald Steudte and the Secretary for the Southampton Fire District. Motion was carried by the following vote:

Mr. Grisnik	Aye	Mr. Steudte	Abstain
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		<u>VS3-29</u>

Motion made by Chairman Press and seconded by Commissioner Price to authorize Commissioner White to notify the Southampton Fire District's insurance agent regarding the above petition and complete any paperwork on behalf of the District. The vote was as follows:

Mr. Grisnik	Aye	Mr. Steudte	Abstain
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		<u>VS3-30</u>

There being no further business to be brought before the Organizational or Regular Meeting, motion was made by Commissioner Steudte, seconded by Commissioner Grisnik to adjourn the meeting. The motion was unanimously approved as follows:

Mr. Grisnik	Aye	Mr. Steudte	Aye
Mr. Press	Aye	Mr. White	Aye
Mr. Price	Aye		<u>VS3-31</u>

Chairman Press declared the meeting adjourned at 9:45 PM.

Respectfully submitted,

Kristin White
Acting Secretary