

ORGANIZATIONAL MEETING

SOUTHAMPTON FIRE DISTRICT

JANUARY 11, 2007

The Organizational Meeting of the Board of Commissioners of the Southampton Fire District was called to order by Treasurer Hadix, who was appointed Temporary Chairman, at 7:31 PM, on Thursday, January 11, 2007, in the Library of the Tuckahoe School, 468 Magee Street, Southampton, New York, in accordance with notice provided to the news media, copy of which is attached hereto. The meeting opened with the salute to the flag.

PRESENT: Commissioners Robert Grisnik, W. Mark Press, David Price, Harald Steudte, Treasurer Mike Hadix and Secretary Nicole Hadix

ABSENT: Commissioner Tom White

GUESTS: Bette-jeanne H. Schreier and So. Fire Dept 2nd Asst. Chief Rodney C. Pierson

Mr. Hadix stated that the purpose of the meeting was the organization of the Southampton Fire District Board of Commissioners for the year 2007.

As the first order of business, nominations for Chairperson of the Board for 2007 were received. Mr. Steudte nominated Commissioner Grisnik for this position and the nomination was seconded by Mr. Price. As no further nominations were made, a motion was made by Mr. Press, seconded by Mr. Price, to close the nominations. The unanimous vote of the Board to elect Robert Grisnik as Chairperson of the Board of Commissioners for 2007 was received as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-1</u>

Mr. Grisnik was declared the elected Chairperson of the Board of Commissioners for 2007 and Chairperson Grisnik assumed charge of the meeting.

Commissioner Grisnik was sworn in at the Town Clerk's office on January 4, 2007.

A motion was made by Mr. Press and seconded by Mr. Steudte to elect Commissioner Price as Vice Chairman of the Fire Commission. The motion was passed by the following vote.

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-2</u>

Resolution was presented for adoption by Commissioner Press, seconded by Commissioner Price, that Nicole Hadix be appointed Board Secretary for 2007, at an hourly rate of \$22.50. The resolution was duly adopted by the Board on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-3</u>

The Secretary was duly sworn in by the Chairman of the Board of Fire Commissioners.

Commissioner Press moved that the Board designate the official meeting place of the Southampton Fire District to be at the Tuckahoe School Library, 468 Magee Street, Southampton, New York. The motion was seconded by Mr. Steudte and approved on a vote of the Board as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-4</u>

A motion was made by Commissioner Steudte to designate the second Thursday of the month as the official meeting night of the Southampton Fire District at 7:30 PM (prevailing time), commencing on January 11, 2007; seconded by Commissioner Press and approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-5</u>

Commissioner Steudte made a motion, seconded by Mr. Press, that the meetings be held at 7:30 PM on the dates to be advertised as follows:

- Thursday – January 11, 2007
- Thursday – February 8, 2007
- Thursday – March 8, 2007
- Thursday – April 12, 2007
- Thursday – May 10, 2007
- Thursday – June 14, 2007
- Thursday – July 12, 2007
- Thursday – August 9, 2007
- Thursday – September 13, 2007
- Thursday – October 11, 2007
- Thursday – November 8, 2007
- Thursday – December 13, 2007

The motion was approved by the following vote.

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-6</u>

Motion by Commissioner Price to designate “The Southampton Press” as the official newspaper for 2007 with “The Southampton Independent” as secondary publication and “Newsday” in the event a meeting notification must be made within two days. The motion was seconded by Commissioner Press, and duly carried on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-7</u>

Resolution was duly adopted on motion by Commissioner Price, seconded by Commissioner Press, to designate the following banks as official depositories, as needed:
Hamptons State Bank and Bridgehampton National Bank

The vote to approve the designation of the above named official depositories was as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-8</u>

Motion by Commissioner Steudte to authorize the Treasurer to make authorized investments through MBIA/CLASS (a mutual joint depository of political subdivisions of the State of New York); seconded by Commissioner Press and carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-9</u>

Motion by Commissioner Steudte that all checks in excess of \$1,000 must be co-signed by the Board Chairperson or, in the event Mr. Grisnik is not available, Mr. Press. The motion was seconded by Commissioner Price and approved by the following vote of the Board:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-10</u>

Motion by Commissioner Press to fix the hourly rate for salary of the Treasurer of the Fire District at \$22.50, to be paid monthly; seconded by Commissioner Price and duly adopted on a vote of the Board as follows:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-11</u>

Motion by Commissioner Steudte to appoint William F. Glass, Jr. as General Counsel for the Southampton Fire District for the year 2007 pursuant to the terms of a separate retainer agreement, annexed hereto; seconded by Commissioner Press and approved on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-12</u>

Motion by Commissioner Price to appoint the District Secretary as the Records Management Officer of the Fire District and to provide that copies of District records shall be available under the Freedom of Information Law at \$.25 per page for letter size and the actual cost of reproduction for any other size or type of record; seconded by Commissioner Press, and duly carried on the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-13</u>

Motion by Commissioner Press to approve district membership in the following associations:

- a) Association of the Fire Districts of the State of New York
- b) New York State Association of Fire Chiefs
- c) Southampton Town Fire District Officer's Association
- d) Suffolk County Fire District Officer's Association
- e) National Fire Protection Association

The motion was seconded by Commissioner Steudte and approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-14</u>

Motion by Commissioner Price, seconded by Mr. Steudte, it was resolved that the Board members would renew lease of office space at 33 Flying Point Road, Southampton, New York annually. Motion carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-15</u>

Motion by Commissioner Press to appoint Dayton Ritz & Osborne as insurance agents for the Fire District; seconded by Commissioner Steudte and carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-16</u>

Motion by Commissioner Price that the Treasurer is hereby directed to maintain general Capital Reserve Funds pursuant to the provisions of Section 6-g of the General Municipal Law of the State of New York for the general purposes of capital improvements and the purchase of apparatus and equipment, all as further set forth below:

- a) Capital Reserve Fund – Buildings and Grounds: This fund is to be used for capital improvements concerning the purchase of real property, the design and construction of new buildings, renovations and/or additions to existing buildings and real property and other lawful purposes as may from time to time arise. This fund shall have no maximum cap amount at this time.
- b) Capital Reserve Fund – Apparatus and Equipment: This fund is to be used for the purchase of items which are capable of being classified as capitalized expenditures under the law, which items include, but are not limited to fire trucks, chief’s vehicles, ambulances, fire police and/or any general utility vehicles, SCBA’s, hose, turnout gear, mechanical and communications equipment, computers and other lawful purposes as may from time to time arise. This fund shall have no maximum cap amount at this time.

This motion was seconded by Commissioner Steudte and carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-17</u>

Motion by Commissioner Press that mileage for the official use of personal vehicles outside the Fire District, on authorized District business, shall be reimbursed to District officials at the then current approved IRS reimbursement rate (currently \$.48.5 cents for 2007); seconded by Commissioner Steudte and carried by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-18</u>

Chairman Grisnik appointed the following committees to the Board of Commissioners for 2007:

Fire District Budget:	Entire Board
Fire Protection Contract:	Commissioners Grisnik, Price and White
Long Range Planning:	Entire Board
Wells, Hydrants & Water Mains:	Commissioners Price, Press and Steudte

A motion was made by Mr. Press and seconded by Mr. Steudte to accept the minutes of the Regular Meeting of December 14, 2006 with two corrections. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-19</u>

The Board reviewed the eleven plus three vouchers presented by the Treasurer.

A motion was made by Mr. Press and seconded by Mr. Steudte to approve the vouchers as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-20</u>

The Treasurer's Report was reviewed (a copy attached herein). A motion was made by Mr. Press and seconded by Mr. Steudte to approve the Treasurer's Report as presented. The motion was approved by the following vote:

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-21</u>

The Secretary reviewed the correspondence sent and received over the last month. A list is attached herein

Chief's Report – Chief Rodney Pierson presented the board with two reports. The first NFPA Survey report for the time period of June 1, 2006 through December 31, 2006. The second NFPA Survey report for the time period of December 14, 2006 to January 11, 2007. These reports are attached herein to these minutes. Commissioners Grisnik and Steudte requested a breakdown between village and town on all subsequent reports. Chief Pierson noted he would be the new liaison reporting to the Fire District Commissioners at the monthly meeting and he would supply that information.

Commissioner Steudte commented on the use of public airways by the fire department to endorse a particular candidate being inappropriate and possible illegal. The chief noted his comment.

Chief Pierson mentioned a committee was currently in Wisconsin to look at new hook and ladder. No delivery date yet.

Commissioner Grisnik reviewed list of equipment requested by the fire dept chiefs on proposed contract. Chief Pierson stated all items requested are to replace old equipment and/or to provide newer technology.

Committee Reports-

Fire District Budget – No report

Fire Protection Contract – to be discussed in executive session

Long Range Planning – No report

Wells, Hydrants & Water Mains – Commissioner Price reported that all hydrants have been marked. Commissioner Price stated since the junior fire dept helped with the hydrant project they would like to be compensated in the form of new hats with badges. The original estimate is \$2,097 for 30 hats. The commissioners requested three quotes for next month's meeting so a decision could be made regarding appropriate compensation. Commissioner Press reported on a conversation with Tom and Adam Halsey regarding an electric deep well. Adam would handle all appropriate paperwork with the town, the town would then remove the electric and release the well to them. Commissioner Price stated he spoke to Ray and Larry Halsey of the Green Thumb and there is a possibility they could pay the expenses to remove another well and they could keep the pump. The above will be discussed at the next meeting.

Old Business – Commissioner Press stated that they are still working on the North Sea / Mecox Road water project. A proposal for Edge of Woods and Seven Ponds Towd was received but to hold off on any plans at this time due to a new subdivision which may have to install water.

Commissioner Steudte reported on Town Court Community Service. One woman was to clean the kitchen at the windmill lane firehouse; others clean up debris on side of road. He stated the program is working well and asked for suggestions for the future. Chief Pierson said the fire dept would put together some ideas.

New Business – The treasurer stated he sent out requests for proposals for auditors required by state law to be returned by the end of January 2007, and to be acted upon at the next meeting.

The treasurer will put together a plan for the office including pricing of new file cabinets.

A motion was made by Mr. Steudte and seconded by Mr. Press at 8:29 PM to recess to executive session to discuss contractual matters. The motion was passed by the following vote.

Mr. Grisnik	Aye	Mr. Price	Aye
Mr. Press	Aye	Mr. Steudte	Aye

VH4-22

The proposed contract was discussed, negotiations will continue.

Mr. Wayne Bruyn, attorney at law attended the meeting to discuss contract issues. A meeting was established between Mr. Bruyn and the Commissioners on Thursday January 18, 2007 at 5pm at the district office conference room.

The executive session was adjourned at 9:50PM and the Board of Fire Commissioners returned to their regular meeting.

A motion was made by Mr. Steudte and seconded by Mr. Price to hire O'Shea, Marcincuk and Bruyn, LLP as council for real estate transactions. The motion was carried by the following vote.

Mr. Grisnik	Aye	Mr. Price	Aye	
Mr. Press	Aye	Mr. Steudte	Aye	<u>VH4-23</u>

Chairman Grisnik declared the meeting adjourned at 9:52PM.

Respectfully submitted,

Nicole L. Hadix
Secretary